

# Client Site Survey

---



*Date:*

*Survey performed by:*

*Client:*

*Represented by:*

## Physical Environment of the Facility

- Is the facility easily accessible by car?
- Where is safe parking permitted?
- Is there a suitable place to walk the dog before entering the facility?
- What is the procedure for entering the facility? For leaving?
- Are there locations on the grounds or building that are specifically off limits?

## Physical Environment for a Session:

- Space limitations? What size dog could work here?
- Access control? Who acts as gatekeeper?
- Room contents – safe for dog? Distracting for children?
- Entry – security issues, stairs?
- Potential secure storage for props?
- Is there access to water? A restroom?
- Flooring – safe for dog games? Slippery? Vulnerable to marring?

## Scheduling and Communications

- What day(s) and time(s) are available?
- Does implementation of our program depend on volunteer staffing levels at the facility?
- Will there be a staff member / advocate / counselor in the room during each session?
- Who will determine which children would benefit from working with us? Age, maturity, emotional state, etc.
- How will children be brought into the room / taken out?
- What early warning system can be set up to manage (a) when the client needs to cancel a visit, (b) to advise the handler of the number and ages of children to expect, and (c) when the handler needs to cancel a visit?
- Is staff turn-over an issue at this facility?

## Security and Training

- SPECIFICALLY what additional training and security clearance does the facility require for volunteers working with children? Does this depend on whether they are ALONE with the children or are working in the presence of a facility staff member?
- Are silent, non-participatory observers permitted in the room during a session? Examples: shadowing by our own incoming handlers as part of their required training; or Pacific University Psych Dept observers (usually 2). If yes, what are the rules?
- What identification will a team need to have available besides the Little Dog ID tag?